



Bellbrook Music Boosters

05Feb2024

7:00 pm

BHS Library

General Membership Meeting Minutes

Call to Order: 7:15pm

1st: Kristi Magee

2nd: Karen Beidelschies

Unanimously approved

Attendance: Appendix A

Welcome:

Approval of the General Meeting Minutes, 08Jan2024

1st: Kristi Magee

2nd: Carrie Remhof

Unanimously approved

Old Business:

● **UD Concessions**

- Rachele reached out to Laura Malin and Connie Smith to see if either of them will take lead on UD concessions for next year. Has not heard back yet.

● **Dine Outs**

- Troni Brothers received \$100 for December
- Raising Canes received \$86.32 for January
- February - Marion's Pizza
- March - Chipotle
- April - Taste of Belgium

● **Euchre Party Update**

- Kick off meeting next Wednesday, February 7th at 6:30pm at El Toro - backroom reserved

- Will discuss division of resources and help needed
- **Old Uniforms**
 - Carrie to send a communication about Old Uniforms
 - Deadline is the end of February or March 1st on the communication.
- **DCI Invitational**
 - Everything is good to go.
 - Planning to put the tickets up earlier.
 - Brett talked to Nick Falzerano and they are going to put posters in the winter invitational packets to get the word out to the schools.
- **Winter Invitational**
 - Put out awards sponsors last night - only have 10 yet.
 - Shouts were sent out today.
 - Carrie will send a link to Barb to get students to sign-up for volunteer spots.
 - Conflicts with parking with the Supportive Peers Sweetheart dance and our event.
- **Raise Right**
 - No new update.

New Business

- **Officer's Report**
 - Send in your nominations for trustees and officers to Rachele.
- **Treasurer's Report**
 - **APPENDIX B**
 - **Financial Superintendent Advisory Committee**
 - Karen asked about the plan for replacing or fixing anything with our box trucks. Dr. Cozad said that he was going to check on it.
- **Board of Trustees' Report**
 - No report.
- **Director's Report - APPENDIX C**
 - **Andy Solomon & Barb Siler**
 - **Sheldon Apo** - absent
 - **Cameron Halls** - absent
- **Administrator's Report**
 - As part of the district goals there will be a committee to be formed for financial things like larger purchases or larger replacements. As of now, the committee has not been formed yet.

- **By-laws and P&P Revision Review**
 - Executive board met and made revisions for the by-laws and P&P.
 - Carrie to send out the revisions of the P&P so we can vote on them next month.
 - Trustees going from 7 to 5.
 - Sponsorship
 - Volunteer Coordinator and Membership
 - Fundraiser
 - Communication
 - Financial
 - Scholarship Application - revising the document.
 - VP Amy Rodenroth went over the revisions made from the officers for the by-laws
 - Revision document **APPENDIX D**

- **Eric's Pretzels - Newly Interested Fundraiser Partner**
 - Revisit after invitational.
 - Nick Falzerano to take over the point of contact with Eric.

- **Point of Contact for Mattress Fundraiser**
 - Barb and Andy met with the mattress guy this week.
 - Carrie to send out communications from directors.
 - The Mattress Guy wants to come and speak at the command performance and hand out signs again this year.
 - He will also be coming to talk to the kids during class.

- **Dragon's Concessions**
 - Rachele got the contract today from the Dragon's Concession.
 - Focusing on 10 games with 10 people.
 - Looking for another stand captain.
 - Rachele Alban and Valerie Hiester are stand captains.

- **Open Forum:**
 - Sugar Maple Corn Fritters
 - Eli Alban can help
 - Door C will be the door to come into during meetings and will be added to the communications about the meetings for everyone to get into.
 - Rachele discussed the need for a fundraising trustee and finding out about there was a date saved at the Estate at Sunset Farms for the Derby party that we did not know was saved.
 - Fundraising/Sponsorship Meeting
 - Scheduling a meeting to talk about fundraising/sponsorship stuff in the interim.
 - Spring Flower Sale
 - Kick off February 28th and end March 13th. Pick-up is May 2nd at the middle school.

- Google form to get an idea of what the kids would want as incentives.
 - Amy Rodenroth brought up that the uniform garment bags are in some pretty rough shape. She reached out to an alum's mom seamstress to get an idea of what she thinks it would cost to repair them. Amy will get the quote passed onto Andy.
 - Jennifer asked about the cafeteria and why we can't access the cafeteria area for concession stands.
 - Discussion about Sodexo certification.
 - Mr. Whalen to look into certification and what would be needed for us to be able to use the cafeteria and the concessions outside.
 - Jennifer asked about the communication set-up.
 - Communication is hard to piece together as a new parent to the district.
 - Asking for everything to be condensed in one place so it's easier to be accessible.
 - Discussed a communication tree.
 - Karen requested an approval for a pass-through so that we can pay take the judges to pay the judges.
 - 1st: Kristi Magee
 - 2nd: Jennifer Powell
 - All in favor - unanimously approve
 - Andy brought up a Yankee Candle fundraiser that brought in \$1000-\$2000 in the past. Maybe think about it in the Fall.
- **Adjourn:** 9:01pm
 - 1st: Carol Bird
 - 2nd: Carrie Remhof
 - All in favor

APPENDIX A: Attendance

Rachele Alban

Brett Woeste

Carrie Remhof

Kristi Magee

Carol Bird

Nick Falzerano

Alicia Miller

Amy Silance

Todd Whalen

Andy Soloman

Barb Siler

Troy Miller

Amy Rodenroth

Michaela Kronenberger

Jennifer Powell

Kim Smith

Karen Beidelschies

Hunter Ashcroft

APPENDIX B: TREASURER'S REPORT



Treasurer Report: Through Jan 2024

BOOSTER FUNDS OVERVIEW:

- The boosters provide supplemental monetary support for the music programs. This is above and beyond what is covered by program fees.
- Primary support is for Marching band, IPE (Indoor percussion ensemble) and Winter Guard.

Actual 2024:

Fiscal YTD Revenue: \$ 1,226.24
 Fiscal YTD Expenses: 18,425.47
 Fiscal YTD Surplus/(Deficit): \$ (17,199.23)

Projected 2024:

Fiscal Projected Revenue: \$140,138.44
 Fiscal Projected Expenses: 145,444.07
 Fiscal Projected Surplus/(Deficit): \$ (5,305.63)

BALANCES

Assets:		Liabilities:	
Checking	\$45,882.57	Uniform Replacement	\$2,593.39
Savings	65,153.07	Other Passthrough – NYC, etc.	6,530.90
		Funds held for others – Scholarship	3,079.52
		Credit Card Balance	0.00
Total Assets	\$111,035.64	Total Liabilities	\$12,203.81

Monies Received from Donations/Fundraisers (Dec)*

#	Source	Amount
1	Raise Right	\$1,018.09
2	Donations	188.15

*Does not include accompanying expenses

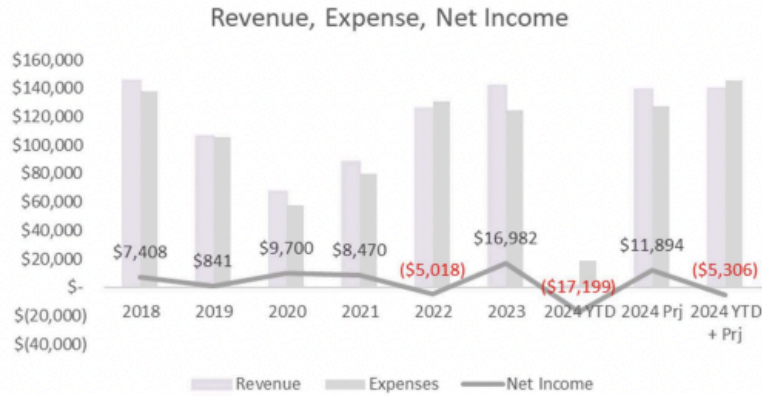
TREASURER ACTIVITIES/NOTES/TO-DO'S

#	Status	Description
1	■	Update treasurer's playbook – upcoming
2	■	Issue 1099s – completed
3	■	2023 Tax submission

Treasurer Report: Through Jan 2024



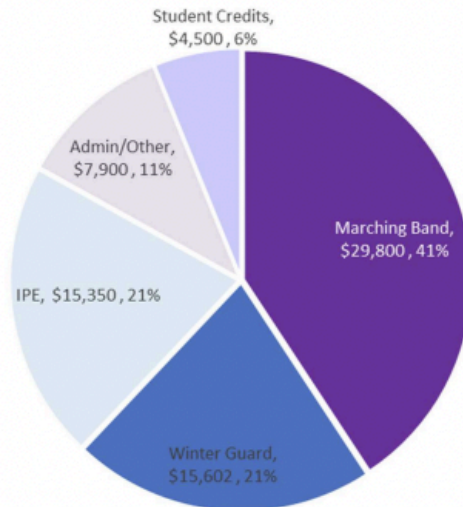
ADDITIONAL INFORMATION



Where does the Money Go?*

Projected for 2024

*Excludes fundraising and invitational expenses. Program expenses are netted with income received from school for reimbursement.



Treasurer Report: Through Jan 2024



Income and Expense Summary:

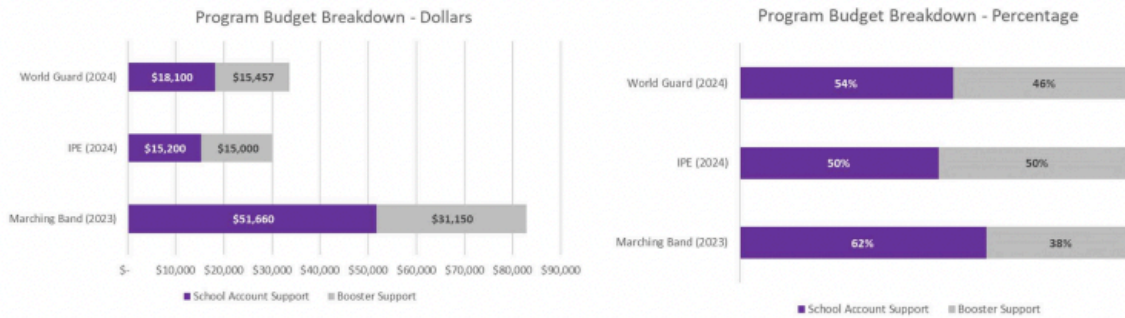
Items Not Netted:	2020	2021	2022	2023	2024 YTD	2024 Prj	2024 YTD + Prj	2024 Budget
Income:								
Donations	\$15,591	\$19,031	\$4,297	\$15,450	\$83	\$11,217	\$11,300	\$11,300
Misc Income Other	5,475	85	938	1,650	105	1,059	1,164	1,164
Expense:								
Student Credits	(3,526)	(3,349)	(2,328)	(1,754)	0	(4,500)	(4,500)	(4,500)
General & Admin	(1,725)	(2,949)	(4,300)	(4,159)	(77)	(4,773)	(4,850)	(4,850)
Social/Hospitality	(414)	(298)	(742)	(167)	0	(650)	(650)	(650)
Music Programs	(727)	0	0	0	0	0	0	0
Food Committee	0	(1,005)	(1,121)	(842)	0	(2,200)	(2,200)	(2,200)
Misc. Fundraising Expenses	(300)	0	(175)	0	0	(200)	(200)	(200)
Items with Income and Expense Netted:								
Marching Band	(\$12,978)	(\$18,085)	(\$28,022)	(\$26,767)	\$0	(\$29,800)	(\$29,800)	(\$29,800)
Winter Guard	(8,399)	(19,108)	(16,706)	(15,672)	(16,131)	529	(15,602)	(15,602)
IPE	(11,415)	(10,294)	(14,286)	(14,478)	(2,042)	(13,308)	(15,350)	(15,350)
DCI Invitational	\$0	\$0	\$0	\$1,231	\$0	\$1,330	\$1,330	\$1,330
Fall Invitational	0	2,022	10,977	9,684	0	10,077	10,077	10,077
Winter Invitational	8,123	3,068	4,351	3,730	0	1,350	1,350	1,350
Golf Outing	0	0	11,937	6,570	0	3,000	3,000	3,000
Dayton Dragons	0	0	0	6,748	0	6,500	6,500	6,500
Social Fundraiser	0	0	0	2,221	0	0	0	0
Scrip	6,783	9,587	2,147	2,274	1,018	1,556	2,574	2,574
Tag Day	2,483	9,487	7,662	12,526	0	10,021	10,021	10,021
Dine In	3,053	3,625	4,331	4,210	0	4,213	4,213	4,213
Spring Flowers	(3,822)	7,552	5,632	5,362	0	5,497	5,497	5,497
Poinsettias	3,148	3,738	3,237	1,789	(155)	2,053	1,898	1,898
Raffle	0	1,050	2,631	822	0	1,668	1,668	1,668
Mattress Fundraiser	0	0	0	3,265	0	3,265	3,265	3,265
Avenue of Flags	0	0	768	2,060	0	1,230	1,230	1,230
Amazon Smile	652	851	834	616	0	0	0	0
Corn Fritters	0	0	801	614	0	759	759	759
Sprit Wear	223	679	359	0	0	0	0	0
Yankee Candle/Charleston Wrap	0	637	290	0	0	0	0	0
Historic (informational)								
Calendars (deleted)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Car Wash	4,600	0	0	0	0	0	0	0
Euchre Party	(253)	441	0	0	0	0	0	0
Expenses (historic)	2,318	0	0	0	0	0	0	0
Food Truck Rally (deleted)	0	0	0	0	0	0	0	0
Ford Drive Event	0	0	0	0	0	0	0	0
Peeler Cards	0	0	0	0	0	0	0	0
Pies	0	1,285	1,471	0	0	0	0	0
Souvenirs	0	420	0	0	0	0	0	0
UD Concessions	808	0	0	0	0	2,000	2,000	2,000
Winter program Fees (Deleted)	0	0	0	0	0	0	0	0
Yard Signs	0	0	0	0	0	0	0	0
Net Income	\$9,700	\$8,470	(\$5,018)	\$16,982	(\$17,199)	\$11,884	(\$5,306)	(\$5,306)



Treasurer Report: Through Jan 2024

Program Fees and Booster support:

Program fees are paid by families to the school accounts. The program fees do not cover the full cost of the programs for Open Guard, IPE and Marching Band.



Uniforms:

First Phase - funded and ordered				
Component	Quantity	Unit Price	Amount	
Cesario Jacket	70	\$ 180	\$ 12,600	
Cesario Dress Shirt	70	\$ 75	\$ 5,250	
Cesario Lycra Shirt	70	\$ 45	\$ 3,150	
Cesario Gauntlet	70	\$ 45	\$ 3,150	
Total			\$ 24,150	

Still Outstanding				
Component	Quantity	Unit Price	Amount	
Cesario Bib Pants	70	\$ 72	\$ 5,040	
Cesario Hip Cape	70	\$ 48	\$ 3,360	
Cesario Hat Wrap	70	\$ 57	\$ 3,990	
Apollo	70	\$ 38	\$ 2,660	
Plume	70	\$ 21	\$ 1,470	
Total			\$ 16,520	

Money on hand for Uniforms

Received to date	\$ 26,643
Spent or earmarked for first phase order	24,150
Money Available	\$ 2,493

APPENDIX C: DIRECTOR'S REPORT

DIRECTOR'S REPORT

Monday, February 5, 2024

Huge thanks to everyone involved in loading, unloading, hauling, etc. for IPE and winterguards so far this season! And a special thank you as well to those who helped with the booster presence at our District Chamber Music Showcase!

- Upcoming events:
 - Welcome to Mr. Soloman's student teacher, Mr. Ashcraft! He is a saxophone player from Wright State and taught our marching band in 2022. He will be Mr. Soloman's long-term sub during his upcoming parental leave.
 - IPE and Winterguard - see directors for schedule and questions about groups
 - Jazz Band - Rehearsals are ongoing and the kids sound great! First performance is at the March HS Concert
 - Pep Band - last game is Friday, 2/16. Pizza is being provided for participating students!!
 - Upcoming events with booster/parent needs and/or involvement
 - February 22 - Bellbrook Concert Band Festival. Do we want to sell refreshments as usual?
 - Chaperone planning for March MFA event? We will need LOTS of chaperones, as Soloman and Siler are playing a concert with the Springboro Wind Symphony at Mason that day. Schedule for the day is not available yet.
 - Saturday, March 2 - trip to Mason with HS concert bands
 - Wednesday, March 6 - 6th Grade Band at 7pm, 6th Grade Choir at 7:45pm (MS)
 - Thursday, March 7 @ 7pm - HS concert
 - Monday, March 11 @ 7pm - MS concert
 - Wednesday, March 13 - MS/HS choir concert

- MEPA Winter Invitational on Saturday, February 10, 2024 -*Final schedule has been posted on the MEPA website!*

- **Elementary Color Guard**
 - Franklin Elementary Wildkittens
 - Lebanon Little Arrows
 - Miamisburg Sweethearts
 - The Little Belles
- **Exhibition Line Unit**
 - Miamisburg Little Darlings
- **Junior Color Guard**
 - Bellbrook Middle School
 - Centerville Junior Guard
 - Franklin Junior High Winter Guard
 - Indian Lake Junior Guard
 - Kings Juniors
- **Percussion Scholastic A**
 - Bellbrook High School Indoor Percussion Ensemble
 - Kings
- **Percussion Scholastic Concert A**
 - West Clermont Concert A
- **Percussion Scholastic Concert Open**

-
- West Clermont HS
 - **Percussion Scholastic Open**
 - Beavercreek Indoor Percussion Ensemble
 - **Percussion Scholastic Regional A**
 - Preble Shawnee Indoor Percussion
 - Walter E. Stebbins Indoor Percussion
 - Xenia Indoor Percussion Ensemble
 - **Scholastic A**
 - Beavercreek High School
 - Dublin Coffman High School
 - Franklin HS Winter Guard
 - Kings HS
 - **Scholastic AA**
 - Carroll High School Winter Guard
 - Lakota East Varsity Winter Guard
 - Lebanon High School Winterguard
 - **Scholastic Open**
 - Mason
 - Northmont High School Varsity Guard
 - **Scholastic Regional A**
 - Grove City High School
 - Lakota East JV Winter Guard
 - Miamisburg A Guard
 - Taylor High School
 - West Carrollton High School Color Guard
 - **Scholastic Regional AA**
 - Beavercreek High School Junior Varsity
 - East Central Winter Guard
 - Eastern Hancock
 - Gallatin County Winter Guard
 - Goshen High School Winterguard
 - Indian Lake Winter Guard
 - Lebanon High School Junior Varsity Winterguard
 - Lloyd Memorial Varsity Winterguard
 - Milton-Union Varsity Winter Guard
 - Randolph Southern Color Guard
 - Shawnee Winterguard
 - Simon Kenton Winter Guard
 - Springboro High School JV Guard
 - **Scholastic World**
 - Bellbrook High School
 - **Senior Flag Line**
 - Lloyd Memorial JV Winterguard
 - Northmont JV Guard
-

APPENDIX D: BY-LAWS REVISIONS

***Bellbrook Music Boosters
Proposed Changes to By-Laws
Revised on 1/31/24
Approved on xxxxxxxx***

Section 2.01 Purpose

(f) – add “as requested and available”

Section 4.01 - Structure

(a) - remove “seven trustees and make it five trustees”

(b) - remove “remaining six and make remaining four”

Section 4.04 - Term

- Remove beginning on April 1 of the year in which they are elected and change to “April after election” Also change “four of the trustees and make it three” and change “three trustees” to “two trustees”.

Section 5.02 - Responsibilities

Section A (President):

-Remove (8) “ appoint an audit committee and have said results presented to Boosters (ref.section 9.08) and add (8) “ensure audit”.

Section C (Treasurer):

- Change “Scrip” to “raise right”.

-Remove “and the School Board as outlined in Section 9.02”.

-Remove “ Work with the Bellbrook-Sugarcreek School District Treasurer, or School Board appointed designee, to maintain records of the individual student’s financial accounts for co-curricular programs”.

Section D (Secretary):

-Add (8) “ Book meeting space for monthly meetings”.

-Add “Communicate general membership meeting dates, times and appropriate materials seven days prior to monthly meeting”.

Section 5.03 - Elections

- (a) Remove " Be current with all Booster financial requirements".
- (b) Remove "and School Board".

Section 6.02 - Responsibilities

- (d) Remove "for ratification.
- (e) Remove "with at least a \$50,000 bond per individual." and "the appropriate insurance or bonding"with.

Section 8.01

- Remove "using a sign in roster"

Section 9.01 - Funding

- Remove "and fees"

Section 9.02 - Budget

- Remove "and the School Board" and "through", changing to "and approved in"

Section 9.03 - Expenses

- (a) Change \$500 to \$1,000

Section 9.05 - Payments/Reimbursements

- (b) Change \$500 to \$1,000